

Regular meeting of the Board of Education of Valley Stream Union Free School District Thirteen held in the Auditorium of the James A. Dever School on Tuesday, January 28, 2014.

BOARD MEMBERS PRESENT BOARD MEMBERS ABSENT

Trustee Chiachiere
Trustee Douglas
Trustee Evans
Trustee DiSibio
Trustee Greco Jacobs
Trustee Pomerantz
Trustee Stris

OTHERS PRESENT

Superintendent Robb-Fund
Asst. Supt. for Business Brosnan
Asst. Supt. for Special Services Sells-Asch
Coordinator of Curric. & Assessment Schozer

Principal Gruen
Principal Steele
School District Attorneys Frazer and Perna
District Clerk Michels

Approximately 75 Visitors

Convening

The meeting was convened at 7:00 p.m. by President Douglas.

CONVENING

Quorum

Seven members being present, a quorum was determined.

QUORUM

Executive Session

An Executive Session was held immediately to discuss the personnel history of a particular person on a motion made by Stris, seconded by Trustee Evans and carried unanimously. The Superintendent, the Assistant Superintendents, and the *attorneys were invited to attend.

EXECUTIVE SESSION

*Attorneys Frazer and Perna arrived at 7:13 p.m.

Reconvening

The meeting was reconvened at 8:10 p.m. by President Douglas.

RECONVENING

Pledge of Allegiance

Welcome

Quorum

Seven members being present, a quorum was determined.

QUORUM

Approval of the Minutes

To approve the Minutes of the December 17, 2013 meeting.

MINUTES OF 12/17/13 MEETING
APPROVED

Moved by Trustee Stris, seconded by Trustee DiSibio and carried unanimously.

Correspondence

CORRESPONDENCE

Frazer & Feldman

- Recommended Responses to Boycotting of Student Assessments
- SRO Decision
- Legal Publication Re: Affordable Care Act – Who is an applicable large employer
- Veterans Exemption

Guercio & Guercio

- Real Property Tax Law
- NYSHIP Policy Memo

Acknowledgement Card from Carla Mannino for a Sympathy Card sent

**Report of the Superintendent of Schools
Dr. Adrienne Robb-Fund**

The Superintendent reported that the District continues to implement the new state curriculum for ELA and Math. NWEA winter assessments will be completed next week, and parents can expect reports sometime in February. The district will hold an evening kindergarten registration on February 13 from 6:30 p.m.-8 p.m. at Dever. The Wellness Committee, chaired by Principal Gruen, invited Detective Pamela Stark to speak to fifth and sixth graders regarding positive choices; she also spoke with parents at an evening meeting which focused on helping their children make positive choices and ways to keep children safe from drugs. The district was given a score of zero from the NY State Comptroller which indicates that the District has no financial stress. The budget meeting will be held on February 12 at 6 PM and everyone is invited to attend to learn about the budget process.

Resignation of a Classroom Aide

To accept the resignation of Dana Lyons as a Classroom Aide at Howell Road School effective September 4, 2013.

D. LYONS RESIGNED AS A CLASSROOM AIDE

Moved by Trustee Stris, seconded by Trustee Greco Jacobs and carried unanimously.

Employment of a Classroom Aide

To employ Deanna Gisonda as a Classroom Aide assigned to Howell Road School on Step 1 (\$16,498) effective February 3, 2014 and unless sooner terminated.

D. GISONDA EMPLOYED AS A CLASSROOM AIDE

Moved by Trustee Stris, seconded by Trustee DiSibio and carried unanimously.

Substitute Noon Hour/Classroom Aides

To add Jean Lopez and Ruth Blinn as substitute Noon Hour/Classroom Aides.

J. LOPEZ & R. BLINN ADDED AS NHA/CRA SUBSTITUTES

Moved by Trustee Stris, seconded by Trustee Greco Jacobs and carried unanimously.

Bus Monitor

To employ Ruth Blinn as a Bus Monitor at \$10.50 per hour effective January 28, 2014 and unless sooner terminated.

R. BLINN EMPLOYED AS A BUS MONITOR

Moved by Trustee Stris, seconded by Trustee Evans and carried unanimously.

Committee Reports

EDUCATION [F. Chiachiere, T. Pomerantz]

The Education Committee met on January 8 at 10 a.m. in the Superintendent’s Office. The Committee discussed Literacy Science, Technology, Engineering, and Math. The parent program hosted by Detective Stark was not very well attended, possibly due to inclement weather. Parents are encouraged to attend workshops hosted by the District. Everyone is invited to attend the Education Committee meetings. Check the website for the next meeting of the Education Committee.

Forty-one students who were selected to participate in the All County Music Festival and the Long Island Strings Festival were honored. Trustee Chiachiere thanked the teachers, students, and parents for their hard work. He stressed the importance of music and fine arts in education.

Education Report:

Caroline Schozer, Coordinator of Curriculum and Assessment, gave an update on the Common Core Learning Standards and discussed the curriculum in each grade level. She explained that the students today will encounter different challenges along the way. The new standards will help students become college and career ready.

Meredith Brosnan, Assistant Superintendent for Business gave an update on the Energy Performance Contract. Once completed, the District will encounter energy savings for years to come.

Salary Gates

SALARY GATES

To approve the recommendation of the Superintendent for gate increases effective February 1, 2014 according to the Board/VSTA contract:

<u>Step 9 to Step 10</u>	<u>Step 14 to Step 15</u>	<u>Step 19 to Step 20</u>
Maryellen Kefalogiannis (D) eff. 3/16/14	Janet Minuto (Wi) Maria Teh-Bradley (H)	Karen Martorana (H) eff. 5/16/14 Alba Verambeck (H)

Moved by Trustee Chiachiere, seconded by Trustee Greco Jacobs and carried unanimously.

Credit for Advanced Study

CREDIT FOR ADVANCED STUDY

To approve the credit for advanced study for the following in accordance with the VSTA/Board Agreement:

Andrea DiMango (D)	Step 2 MA to 2MA+15
Jennifer Navarra (Wh)	Step 5MA+45 to Step 6MA+60
Melissa O’Geary (Wi)	Step 1BA+30 to Step 1 MA
Alison Sannella (D)	Step 23MA+45 to Step 23MA+60
Melanie Van Eron (Wi)	Step 8MA+15 to 8MA+30

Moved by Trustee Chiachiere, seconded by Trustee Stris and carried unanimously.

Establish the Salary for the Superintendent of Valley Stream UFSD Thirteen

SUPERINTENDENT’S SALARY ESTABLISHED FOR 2013-2014

To establish the salary for Adrienne Robb-Fund, Superintendent of Valley Stream UFSD Thirteen for the 2013-2014 school year at \$198,900.

Moved by Trustee Chiachiere, seconded by Trustee Greco Jacobs and carried unanimously.

Substitute Teacher List

SUBSTITUTE TEACHER LIST UPDATED AND APPROVED

To approve the updated Substitute Teacher List for the 2013-2014 school year.

Moved by Trustee Chiachiere, seconded by Trustee Evans and carried unanimously.

APPR Plan for Teachers

To approve the Annual Professional Performance Plan for Teachers for the 2013-2014 school year.

APPR PLAN FOR TEACHERS
APPROVED FOR 2013-2014

Moved by Trustee Chiachiere, seconded by Trustee Greco Jacobs and carried unanimously.

APPR Plan for Principals

To approve the Annual Professional Performance Plan for Principals for the 2013-2014 school year.

APPR PLAN FOR PRINCIPALS
APPROVED FOR 2013-2014

Moved by Trustee Chiachiere, seconded by Trustee Stris and carried unanimously.

Long-term Substitute Speech Rate of Pay

To approve the rate-of-pay for long term speech teachers at \$150 per day.

RATE OF PAY FOR LONG TERM
SPEECH SUBSTITUTES \$150

Moved by Trustee Chiachiere, seconded by Trustee Stris and carried unanimously.

Stipulation of Agreement

Resolved, upon the recommendation of the Superintendent of Schools, the Board of Education approves a Stipulation of Settlement in a labor matter dated January 28, 2014, and authorizes the President of the Board of Education to execute said Stipulation of Settlement.

STIPULATION OF AGREEMENT

Moved by Trustee Chiachiere, seconded by Trustee Stris and carried unanimously.

BUSINESS COMMITTEE [J. DiSibio, D. Evans]

Trustee DiSibio reported that the Business Committee met on January 16 and they continue working on the development of a five-year projection. They reviewed revenue and expense projections as well. The next meeting of the Business Committee is February 3 at 5 p.m.

Treasurer's Reports

To approve the Treasurer's Reports for the months ending November 30, 2013 and December 31, 2013.

TREASURERS REPORTS
APPROVED

Moved by Trustee DiSibio, seconded by Trustee Stris and carried unanimously.

Board Run Delivery

To appoint Tracie Williams to deliver the Board Run at \$20 per trip, plus mileage at the established district rate, effective January 10, 2014.

T. WILLIAMS APPOINTED TO
DELIVER THE BOARD RUN

Moved by Trustee DiSibio, seconded by Trustee Pomerantz and carried unanimously.

Contract with Randstad

To approve the contract between Randstad and Valley Stream UFSD Thirteen Board of Education effective July 1, 2013.

CONTRACT WITH RANDSTAD
APPROVED

Moved by Trustee DiSibio, seconded by Trustee Stris and carried unanimously.

Appointment of Medical Inspector

BE IT HEREBY RESOLVED that Dr. William H. Kaplan be appointed to serve as a medical inspector for the Board of Education of the Valley Stream UFSD Thirteen pursuant to Education law Section 913; and

MEDICAL INSPECTOR
APPOINTED

BE IT FURTHER RESOLVED that pursuant to Section 913 of the Education Law, the individual referred to in the confidential attachment 1 is directed to report for a medical examination in order to determine the capacity of such person to perform his/her duties as an employee of the Valley Stream UFSD Thirteen, the said medical examination to be before Dr. Kaplan at his office located at 29 Barstow Road, Suite 104, Great Neck, New York on Friday, January 31, 2014, and at such other times as shall be deemed necessary to complete said evaluation; and

IT IS HEREBY FURTHER RESOLVED that said individual is directed to produce at said medical examination any and all medical records related to the present state of his/her health.

Moved by Trustee DiSibio, seconded by Trustee Stris and carried unanimously.

Transportation Contract

To approve the following unanticipated transportation contract for a new student from the Southwest Quadrant Bid awarded on June 7, 2013:

TRANSPORTATION CONTRACT
APPROVED

First Student

Carman Road	1 student	\$1,298 p/p/mo.
	Matron	\$2,100 p/matron/mo.

Moved by Trustee DiSibio, seconded by Trustee Evans and carried unanimously.

Affordable Care Act: Look-Back Measurement Method

AFFORDABLE CARE ACT:
LOOK BACK METHOD

WHEREAS, in 2010, the Affordable Care Act (“ACA”) added a new Section 4980H to the federal Internal Revenue Code (“IRC”) requiring employers with at least 50 full-time employees and/or full-time equivalent employees (“FTEs”) to either pay a penalty or offer affordable health care coverage that provides minimum essential coverage and minimum value;

WHEREAS, the enforcement of Section 4980H has been delayed until January 1, 2015;

WHEREAS, proposed federal regulations (78 FR 218-01) allow employers to use an optional safe harbor method known as the “Look-Back Measurement Method” to determine whether an employee with variable hours is to be treated as a full-time employee for purposes of determining liability under Section 4980H;

WHEREAS, in order to apply the “Look-Back Measurement Method” as a safe harbor option, the employer must designate the standard measurement periods and corresponding stability periods that will be used;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education (“Board”) of the Valley Stream Thirteen UFSD (“District”), upon the recommendations of the Superintendent of Schools, hereby designates the following standard measurement period and corresponding stability period for the following category of District employees:

Employee Category #1: [Hourly Compensated Employees]

Standard Measurement Period: Start Date: (11/1/2013) -- End Date: (10/31/2014)

Administrative Period: Start Date: (11/1/2014) -- End Date: (12/31/2014)

Stability Period: Start Date: (1/1/2015) -- End Date: (12/31/2015)

Initial Measurement Period Length: 12 months beginning on the first day of the new month following the employee’s first day of work

BE IT FURTHER RESOLVED that the Board authorizes and directs the Superintendent of Schools to take any and all necessary steps to implement the “Look-Back Measurement Method” and apply the above-listed periods in accordance with all applicable laws, District policies and relevant employment agreements.

Moved by Trustee DiSibio, seconded by Trustee Stris and carried unanimously.

Memorandum of Agreement with the Valley Stream Council of Elementary Association

CAS MOA APPROVED

BE IT HEREBY RESOLVED that the Board of Education of the Valley Stream Union Free School District Thirteen approves the terms of the Memorandum of Agreement dated January 24, 2014 between the Valley Stream UFSD Thirteen Board of Education and the Valley Stream Council of Elementary Association regarding the terms and conditions of employment for the District Administrators’ unit employees;

BE IT FURTHER RESOLVED that the Board President is authorized to execute the resulting collective bargaining agreement on behalf of the Board.

Moved by Trustee DiSibio, seconded by Trustee Pomerantz and carried unanimously.

Mileage Reimbursement Rate

MILEAGE REIMBURSEMENT
RATE \$.56 EFFECTIVE 1/1/14

To adopt the IRS mileage rate of \$.56 per mile effective January 1, 2014.

Moved by Trustee DiSibio, seconded by Trustee Pomerantz and carried unanimously.

POLICY COMMITTEE [W. Stris, J. Greco Jacobs]

Trustee Stris explained the process of adopting a policy. The Administration and the Board reviews the policy to be adopted or re-adopted. Afterwards the policy goes for a first reading, and after the second reading the policy is adopted.

The Policy Committee will meet on February 26 at 5 p.m. in the Superintendent’s Office. They will be reviewing sections 6000 and 7000 of the policy manual. Policies included in the Employee and Parent Handbooks will be included in the discussion. The public is invited to attend.

Policies for 1st Reading – Informational

POLICIES FOR 1ST READING

- 0150 HIV/AIDS
- 0330 Evaluation of Professional Staff (NYSSBA 9420)
- 1100 Public Information Program
- 2210 Board Reorganization
- 2230 Board Appointed Officers
- 2230.1 Appointed Board Officers/Letters of Intent (NEW)
- 2310 Regular Meetings
- 2510 New Board Member Orientation
- 3220 Administrative Council, Cabinets, Committees
- 3240 Line and Staff Relations
- 4315.1 AIDS Instruction
- 4513-R Regulation - Library Materials and Selection
- 4710 Grading System
- 5100 Attendance Policy

Policies for 2nd Reading & Adoption

POLICIES FOR 2ND READING & ADOPTION

To adopt the following policies after a 2nd Reading:
1710 Relations with Education Research Agencies
1741 Home Instruction

Moved by Trustee Stris, seconded by Trustee Greco Jacobs and carried unanimously.

COMMITTEE OF THE WHOLE [Vice President D. Evans]

Committee on Special Education Reviews

CSE REVIEWS ADOPTED

To ratify and adopt the Committee on Special Education Reviews dated 12/10, 12/17, 12/18, 12/20, and 1/10, 1/14, and 1/16/14.

Moved by Trustee Evans, seconded by Trustee Stris and carried unanimously.

Committee on Pre-school Special Education Review

CPSE REVIEWS ADOPTED

To ratify and adopt the Committee on Pre-school Education Review dated 12/19/13.

Moved by Trustee Evans, seconded by Trustee Stris and carried unanimously.

Donations

DONATIONS APPROVED

To approve the following donations:

- a. Comp4Kids - 100 Laptop computers with an approximate value of \$10,000
- b. Box Tops for Education for James A. Dever \$224.40

Moved by Trustee Evans, with thanks, seconded by Trustee Stris and carried unanimously.

Donations: Grants

DONATIONS: GRANTS APPROVED

To approve the following grant donations:

- a. Grant awarded to Roxanne MacDonald, James A. Dever School, from NEFCU for her proposal entitled, "Guys Read" in the amount of \$250
- b. Grant awarded to Lisa Smaldon, Wheeler Avenue School, from NEFCU for her proposal entitled "Do Something Club" in the amount of \$250

Moved by Trustee Evans, seconded by Trustee Greco Jacobs and carried unanimously.

High School Report

Joseph DiSibio

The December meeting was business oriented with no recognitions. On January 14 the HS held building tours which begins the budget process.

Report of the Attorney

Florence Frazer

No report of the attorney this month.

New Business

Trustees Pomerantz and Stris attended the Winter Law Conference. Topics of discussion included the Board's Role in the Negotiation Process, Legal and practical disaster planning and recovery, and the Board's Role in the Budget Process.

President Douglas attending the Music Festival at the Tilles Center. He thanked the students and the teachers for a job well done.

Trustees DiSibio and Stris are on the BOCES Budget Advisory Committee. The first meeting will be held on January 29 and Trustee Stris asked if anyone was interested in attending.

Visitors

Ms. Silva, a Wheeler Avenue parent, asked if there are plans to update the bathroom facilities at the Wheeler Avenue School. Superintendent Robb-Fund advised that updating the facilities may be included in the budget as a capital improvement, if possible.

Ms. O'Brien, a Wheeler Avenue parent, spoke about the lack of snow removal at the school during the last storm. Since Wheeler is on a main road, it was difficult for students to reach the sidewalk when dropped off by parents.

Ms. Padin-Canestra asked what the District policy is on opting-out of state assessments. Attorney Frazer responded that there is no policy on opting-out since it is illegal for the district to allow students to opt-out of taking the state mandated assessments. She further advised that if a school doesn't demonstrate 95% participation in the assessments, that school would be considered an underperforming school. The District must comply with state and federal laws.

Several parents expressed their concerns about the assessments and the stress their children are experiencing. A discussion ensued between parents and the Board. The Board explained that the assessments are mandated under state and federal law and they cannot permit students to opt-out.

Mr. Heaney, a Dever Parent, expressed his concern over privacy and the assessments.

The Superintendent informed him that NYSED has delayed the implementation of the inBloom program until April. She assured him that student social security numbers are not used to identify the students. Each student is issued a separate ID number used for the assessments.

Ms. Dingle-Johnson, a Howell parent, explained the importance of student testing as opposed to opting out.

Mrs. Burke inquired about “sit and stare” for those students who will not be taking the state assessments.

Executive Session

EXECUTIVE SESSION

At 10:10 p.m. Trustee Stris made a motion for an Executive Session for the purpose of personnel history of a particular person and legal matters, seconded by Trustee Greco Jacobs and carried unanimously. The Superintendent and the Attorneys were invited to attend.

At 10:40 p.m. the Superintendent left the meeting.

Reconvening

RECONVENING

At 11:25 p.m. the meeting was reconvened by President Douglas.

Adjournment

ADJOURNMENT

At 11:25 p.m. a motion to adjourn was made by President Douglas, seconded by Trustee Greco Jacobs and carried unanimously.

Respectfully Submitted,

Denise Michels

Denise Michels
District Clerk