

Valley Stream Union Free School District Thirteen  
585 N. Corona Avenue  
Valley Stream, NY 11580-2099

**AGENDA FOR BOARD OF EDUCATION MEETING**

Tuesday, March 24, 2015  
**WILLOW ROAD SCHOOL**

- I Call to Order
- II Determination of Quorum
- III Pledge of Allegiance
- IV Approval of Minutes
- V Correspondence
- VI Report of the Superintendent
- VII Committee Reports
  - A. Education
  - B. Business
  - C. Policy
  - D. Committee of the Whole
- VIII High School Report
- IX Report of the Attorney
- X Old Business
- XI New Business
- XII Visitors
- XIII Adjourn

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Freedom of Information

Under Freedom of Information Law, residents may request to see specific information such as Board of Education Policies and Regulations, staff assignments, employee contracts and salaries, and budget information. Residents interested in such information must contact Assistant Superintendent for Business, Meredith Brosnan, Records Access Officer.

.....over.....

I. Call to Order

In compliance with New York State Law, you are advised to take note of the location of the nearest exit. In the event of a fire, or other emergency that requires evacuation from the building, use the nearest available exit.

Please obey all instructions in a prompt and orderly manner.

Also be advised that tape recorders may be in use, by members of the public and the press, during all or portions of this meeting.

- II. Determination of Quorum
- III. Pledge of Allegiance
- IV. Approval of unofficial minutes: January 27-February 11, February 24, March 16, 2015
- V. Communications
- VI. Report of the Superintendent
- VII. Report of Standing Committees
- VIII. High School Report
- IX. Report of the Attorney
- X. Old Business
- XI. New Business
- XII. Recognition of Visitors

It is expected that visitors wishing to address the Board concerning items on the agenda will be heard when the pertinent item is being considered and before action is taken. Visitors wishing to address the Board concerning items, which do not appear on the agenda, will normally be invited to speak at the conclusion of regular business.

If you wish to address the Board, please fill out the following form and give it to the district clerk prior to the beginning of the meeting:

SUBJECT \_\_\_\_\_  
\_\_\_\_\_

GROUP \_\_\_\_\_

DISTRICT RESIDENT Yes  No  DISTRICT PERSONNEL Yes  No

PRINT/SIGNATURE \_\_\_\_\_  
\_\_\_\_\_

Note: Board Policy 1230 Public Participation at Board Meetings states in part that "Presentations should be as brief as possible. No speaker will be permitted to speak for longer than three minutes."

## **VI. Report of the Superintendent of Schools**

Dr. Adrienne Robb-Fund

### **1. Resignation of a Classroom Aide**

To accept the resignation of Catherine Rainis as a classroom aide effective February 24, 2015.

### **2. Stipulation of Settlement**

BE IT HEREBY RESOLVED that the Board of Education of the Valley Stream Union Free School District 13 hereby approves a stipulation of settlement and discontinuance dated February 25, 2015 between the District and an employee identified in Confidential Attachment 1; and

BE IT FURTHER RESOLVED that the Board of Education hereby accept the resignation of the employee identified in Confidential Attachment 1; and

BE IT FURTHER RESOLVED that the Superintendent of Schools is authorized to execute the stipulation of settlement and discontinuance dated February 25, 2015 on behalf of the District.

### **3. Employment of a Classroom Aide**

To employ Eleanor Grimando as a classroom aide assigned to Howell Road School on Step 1 (\$16,745) in accordance with the VSTA Teacher Aide/Media Aide contract in effect on the date of employment effective March 2, 2015 and unless sooner terminated.

### **4. Employment of a Classroom Aide**

To employ Fabiola Times as a classroom aide assigned to Howell Road School on Step 1 (\$16,745) in accordance with the VSTA Teacher Aide/Media Aide contract in effect on the date of employment effective March 25, 2015 and unless sooner terminated.

### **5. Employment of a Noon Hour Aide**

To employ Julia Carucci as a noon hour aide assigned to Willow Road School on Step 1 (\$10.10 per hour) effective March 25, 2015 and unless sooner terminated.

## **VII. Committee Reports**

### **A. EDUCATION [T. Pomerantz, F. Chiachiere]**

#### **1. Education Report**

Honor Art Students/Spelling Bee Finalists  
Academic Intervention Services Programs (S. Martin, L. Sells-Asch)

#### **2. Child Care Leave of Absence – 2<sup>nd</sup> Year**

To approve a 2<sup>nd</sup> Year Child Care Leave of Absence for Janet Hoffner, music teacher, effective September 1, 2015 through June 30, 2016.

#### **3. Resignation of a Classroom Teacher**

To accept the resignation of Jennifer Francis, classroom teacher, effective July 1, 2015.

#### **4. Resignation of a Classroom Teacher for the Purpose of Retirement**

To accept the resignation for the purpose of retirement, in accordance with Section 5.9 of the VSTA Agreement for Joanne Mannion, classroom teacher assigned to the James A. Dever School effective July 1, 2015.

#### **5. Resignation of a Classroom Teacher for the Purpose of Retirement**

To accept the resignation for the purpose of retirement, in accordance with Section 5.9 of the VSTA Agreement, for Erica Sheid, classroom teacher assigned to the Wheeler Avenue School effective July 1, 2015.

6. Resignation of a Music Teacher for the Purpose of Retirement

To accept the resignation for the purpose of retirement, in accordance with Section 5.9 of the VSTA Agreement, for Louis Panacciulli, music teacher assigned to the Howell Road School effective July 1, 2015.

7. Resignation of a Music Teacher for the Purpose of Retirement

To accept the resignation for the purpose of retirement, in accordance with Section 5.9 of the VSTA Agreement, for Michael Soscia, music teacher assigned to the Wheeler Avenue School effective July 1, 2015.

8. Summer School Principal

To appoint Denise DeMeo as the 2015 Summer School Principal with a salary of \$7,000.

9. Substitute Teacher List

To approve the updated Substitute Teacher List for the 2014-2015 school year.

**B. BUSINESS COMMITTEE** [J. Greco Jacobs, P. Farrell)

1. Treasurer’s Reports

To approve the Treasurer’s Reports for the months ending January 31 and February 28, 2015.

2. Memorandum of Agreement – VSTA RN Unit

To approve the Memorandum of Agreement between the Valley Stream UFSD Thirteen Board of Education and the VSTA RN Unit for the period July 1, 2014 through June 30, 2020.

3. Health & Welfare Contracts

To approve the Health & Welfare Contracts for the 2014-2015 school year between the Valley Stream UFSD Thirteen Board of Education and Lynbrook UFSD, Malverne UFSD, and Valley Stream UFSD #24.

4. Budget Transfers

To approve the following transfers effective March 25, 2015:

*From:*

A1310.402-01	Business Admin-TAN Expenses	\$ 4,500
A2010.510-01	Curriculum Journals/Research	1,000
A2020.151-01	Sal-Dept. Supervision	56,000
A2110.404-01	Principals’ Assemblies	55
A2250.150-01	Special Ed-Teachers’ Salaries	44,000

*To:*

A1240.409-01	Chief School Admin-Travel & Meetings	\$ 500
A1240.500-01	Chief School Admin-Supplies	1,000
A1620.500-01	Custodial & Cleaning Supplies	3,000
A2010.500-01	Curriculum Dev-Supplies	1,000
A2110.502-01	Art Supplies-District	55
A2250.470-01	Special Ed-Tuition	100,000

5. Property Tax Report Card

To approve the Property Tax Report Card for the 2015-2016 Annual Meeting.

6. 2015-2016 Proposed Budget (Proposition #1)

That the Board of Education adopts the 2015-2016 Proposed Budget in the amount of \$46,966,691 and that the budget be presented to the voters in our District; and that the District Clerk be directed to place this budget, in the above amount, on the ballot in accordance with previous instructions.

7. High School District Budget (Proposition #2)

That the proposed budget of expenditures of Valley Stream Central High School District, Nassau County, New York for the year 2015-2016 be approved in the amount of \$109,702,140 and that the sum be raised through a levy upon the taxable property in the Valley Stream High School District, after first deducting the monies from state aid and other sources, as provided by law.

8. High School District – Capital Reserve Fund (Proposition #3)

Shall the Board of Education be authorized pursuant to Section 3651 of the Education Law to appropriate and expend the maximum amount of \$2,500,000 from the capital reserve fund, established by voters on May 17, 2011, for projects as listed below?

Capital improvements to various District school buildings substantially as described in the summary report developed by the District completed on January 10, 2015 (the “Summary”), which is on file and available for public inspection at the office of the District Clerk, such improvements consisting of restroom renovations, fire safety upgrades, rooftop exhaust fan replacements, exterior door replacements, ADA compliance upgrades, roofing and roof ladder repairs and replacements, installation of carbon monoxide detection and the installation of an emergency communication system; the foregoing to include the original equipment, machinery, apparatus and ancillary or related work required in connection therewith, provided the detailed costs of the components of the Capital improvements as set forth in the Summary may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interest of the District.

9. Resolution Authorizing Contracts to be Awarded to Bidders Based on Best Value

WHEREAS, section 103, subdivision 1 of the New York General Value Municipal Law, as amended by Chapter 608 of the Laws of 2011 and Chapter 2 of the Laws of 2012, permits schools to award certain contracts which are subject to competitive bidding to either the lowest responsible bidder or to the responsive and responsible offerer based on “best value”; and

WHEREAS, in order to make such awards based on best value, the Board must adopt a resolution authorizing the same at a public meeting; and

WHEREAS, the Board of Education of the Valley Stream Union Free School District #13 has determined that it is in the best interest of the District to adopt the resolution authorizing “best value” awards; now, therefore, be it

RESOLVED THAT, the District may make “best value” awards pursuant to the following:

SECTION 1 GENERAL PROVISIONS

Section 1.1 Purpose

This Resolution provides for the Board of Education of the Valley Stream Union Free School District #13 to exercise its local option from § 103, Subdivision 1 of the New York General Municipal Law, as amended by Chapter 608 of the Laws of 2011 and Chapter 2 of the Laws of 2012. This amendment authorizes the District to award purchase contracts and contracts for services subject to competitive bidding under General Municipal Law § 103 on the basis of either lowest responsible bidder or “best value” as defined in § 163 of the New York State Finance Law. The “best value” option may be used if it is more cost efficient over time to award the good or service to other than the lowest responsible bidder if factors such as lower cost of maintenance, durability, higher quality, and longer product life are present.

Section 1.2 Basis for Award

Goods and services procured and awarded on the basis of best value are those that the School Board determines will be of the highest quality while being the most cost efficient. The determination of quality and cost efficiency shall be based on objectively quantified and clearly described and documented criteria, which may include, but shall not be limited to, any or all of the following: cost of maintenance; proximity to the end user if distance or response time is a significant term; durability; availability of replacement parts or maintenance contractors; longer product life; product performance criteria; and quality of craftsmanship.

Section 1.3 Applicable Contracts

These sections apply to District purchase contracts involving an expenditure of more than \$20,000 and District contracts for services involving an expenditure of more than \$35,000, but excludes purchase contracts necessary for the completion of a public works contract pursuant to Article 8 of the State Labor Law as well as excluding any other contracts in accordance with current or future state law. If the dollar thresholds of General Municipal Law § 103 are increased or decreased in the future by the State Legislature, the dollar thresholds set forth herein shall be deemed simultaneously amended to match the new General Municipal Law thresholds.

Section 1.4 Award based on low bid or best value; Documentation

A quote or proposal for a purchase or contract covered by this Resolution received pursuant to standard bidding procedures may be awarded on either a best value or lowest responsible bidder standard. All information gathered in the course of the bidding procedures of this section shall be filed with the documentation supporting the subsequent purchase or public works contract. When a contract is awarded on the basis of best value rather than a lowest responsible bidder, the basis for determining best value shall be thoroughly and accurately documented.

Section 1.5 Procurement Policy

Any inconsistent provision of the District’s procurement policy, as adopted by resolution of the School Board, or as amended thereafter, shall be deemed superseded by the provisions of this Resolution.

SECTION 2

If any part or provision of this Resolution or the application thereof to any person or circumstance be adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this Resolution or the application thereof to other persons or circumstances, and the School Board of the District hereby declares that it would have passed this Resolution or the remainder thereof had such invalid application or invalid provision been apparent.

SECTION 3

All resolutions, ordinances, local laws, policies, and parts thereof inconsistent with this Resolution are hereby repealed.

SECTION 4

This Resolution shall take effect immediately.

10. SCOPE 2015 Summer Enrichment Program

To approve the SCOPE 2015 Summer Enrichment Program and authorize the Board President to sign the License Agreement.

11. Syntax Letter of Intent

To approve the Letter of Intent from Syntax for the 2015-2016 school year.

**C. POLICY COMMITTEE** [W. Stris, S. Douglas]

**D. COMMITTEE OF THE WHOLE** [Vice President T. Pomerantz]

1. Committee on Special Education Reviews

To ratify and adopt the Committee on Special Education Reviews dated 2/2, 2/12D, 2/12Wi, 2/12Wi, 2/13, 2/23, 2/24, 2/25, 2/26Wh, 2/26Wh, 2/27H, 2/27H, 3/2D, 3/2Wi, 3/3, 3/6, 3/9D, 3/9Wi, 3/10, and 3/11/15.

2. Committee on Pre-school Special Education Reviews

To ratify and adopt the Committee on Pre-school Education Reviews dated 2/11, 2/27, and 3/4/15.

3. Special Services Contract

To approve the Special Services Contract for the 2014-2015 school year between the Valley Stream UFSD #13 Board of Education and the Island Trees UFSD.

4. Consulting Services Contract

To approve the Consulting Services Contract for Special Education for the 2014-2015 school year between the Valley Stream UFSD #13 Board of Education and Access 7.

5. Impartial Hearing Officer

To remove the following from the rotational list of Impartial Hearing Officers: Lorraine Gross, Timothy Mahoney, and Aaron Turetsky.

6. Appointment of the District Clerk

To appoint Jennifer Grande as the District Clerk effective April 1, 2015 at an annual salary of \$9,000 (pro-rated).

7. District Clerk Mentor

To approve Denise Michels as the mentor for the District Clerk at \$400 per month effective April 1, 2015 through June 30, 2015.

8. Rules and Regulations for the May 19, 2015 Annual Election

To approve the Rules and Regulations for the May 19, 2015 Annual Election.

9. Additional Voter Registration

To approve the following as registrars for voter registration at the spring concerts as listed at their hourly rate of pay:

James A. Dever	March 25, 2015	6:30 - 7:30 PM	Angela Lucente
Howell Road	March 26, 2015	6:30 - 7:30 PM	Jean Giuliante
Wheeler Avenue	March 26, 2015	6:30 - 7:30 PM	Nancy Mott
Willow Road	March 26, 2015	6:30 - 7:30 PM	Pat Curcio

10. Acceptance of a Gift

WHEREAS, the Valley Stream Thirteen Education Foundation is desirous of contributing to the District an electric information sign; and

WHEREAS, the Education Foundation is willing to provide such information sign at no cost to the District; and

WHEREAS, the Board intends that such sign be erected in a prominent location so as to provide the greatest benefit to the community;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Valley Stream Union Free School District Thirteen hereby gratefully accepts a donation from the Valley Stream Thirteen Education Foundation of the full costs associated with the purchase, delivery, labor, and installation, and any contingent costs associated with an electric information sign.

11. Accept Donations

- a) To accept a donation from Carolyn Palma of Disney VCR Tapes for use at the Wheeler Avenue School with an approximate value of \$45.
- b) To accept a donation from Shahid Hussain and Shahla Fatima in the amount of \$658 to purchase an iPad for use in a special education class at the James A. Dever School.
- c) To accept donations from the Target Corporation for the Howell Road School in the amount of \$72.29 and the Wheeler Avenue School in the amount of \$103.45.

12. Approval of the Board of Education Meetings for the 2015-2016 School Year

To approve the Board of Education Meeting dates for the 2015-2016 school year as listed:

\*Indicates a different day/date from the scheduled BOE Meetings  
(BOE Committee is the 3<sup>rd</sup> Tuesday; BOE Business is the 4<sup>th</sup> Tuesday)

BOARD MEETINGS

July 1, 2015*	1 <sup>st</sup> Wednesday	Reorganization Meeting for 2015-2016 (approved with 2014-2015 dates)
August 18, 2015*	3 <sup>rd</sup> Tuesday	(approved with 2014-2015 dates)
September 22	4 <sup>th</sup> Tuesday	
October 27	4 <sup>th</sup> Tuesday	
November 24	4 <sup>th</sup> Tuesday	
December 22	4 <sup>th</sup> Tuesday	
January 26, 2016	4 <sup>th</sup> Tuesday	
February 23	4 <sup>th</sup> Tuesday	
March 22	4 <sup>th</sup> Tuesday	
April 19*	3 <sup>rd</sup> Tuesday	TENTATIVE BOCES Vote (this date may change)
May 24	4 <sup>th</sup> Tuesday	
June 21*	3 <sup>rd</sup> Tuesday	
July 6, 2016*	1 <sup>st</sup> Wednesday	2016-2017 Reorganization Meeting
August 16, 2016*	3 <sup>rd</sup> Tuesday	

COMMITTEE MEETINGS

September 16*	3 <sup>rd</sup> Wednesday	
October 20	3 <sup>rd</sup> Tuesday	
November 17	3 <sup>rd</sup> Tuesday	
December 15	3 <sup>rd</sup> Tuesday	(if needed)
January 19, 2016	3 <sup>rd</sup> Tuesday	
February 10*	2 <sup>nd</sup> Wednesday	
March 15	3 <sup>rd</sup> Tuesday	
April 11*	2 <sup>nd</sup> Monday	
May 17	3 <sup>rd</sup> Tuesday	Annual Election

**June 14\***

**2<sup>nd</sup> Tuesday**

*Change to Monday June 13 or Wednesday June 15 if HS uses this date*

Other Important Dates for the 2015-2016 school year

Educational Planning	Saturday, November 14, 2015	8:00 a.m.
Building Inspections	Saturday, December 5, 2015	8:00 a.m.
Budget Meeting	Wednesday, February 10, 2016	6:00 p.m.
Deadline for Filing Petitions for Trustee	Monday, April 18, 2016	5:00 p.m.
Budget Hearing (w/VSCHSD @ 8 p.m.)	Wednesday, May 4, 2016	7:30 p.m.
Registration (Last day before election)	Tuesday, May 10, 2016	5:00 p.m. - 9:00 p.m.
Meet the Candidates (if needed)	Wednesday, May 11, 2016	7:00 p.m.
Registration Books open for inspection	Saturday, May 14, 2016	9:00 a.m. - 12:00 noon
Annual Budget Vote & Trustee Election	Tuesday, May 17, 2016	6:00 a.m. - 9:00 p.m.

**VIII. High School Report**

Jeanne Greco Jacobs

**IX. Report of the Attorney**

Florence Frazer

**X. Old Business**

**XI. New Business**

**XII. Visitors**

**XIII. Adjourn**