

Valley Stream Union Free School District Thirteen
585 N. Corona Avenue
Valley Stream, NY 11580-2099

AGENDA FOR BOARD OF EDUCATION MEETING

Tuesday, January 28, 2014
James A. Dever School

- I Call to Order
- II Determination of Quorum
- III Pledge of Allegiance
- IV Approval of Minutes
- V Correspondence
- VI Report of the Superintendent
- VII Committee Reports
 - A. Education
 - B. Business
 - C. Policy
 - D. Committee of the Whole
- VIII High School Report
- IX Report of the Attorney
- X Old Business
- XI New Business
- XII Visitors
- XIII Adjourn

Freedom of Information

Under Freedom of Information Law, residents may request to see specific information such as Board of Education Policies and Regulations, staff assignments, employee contracts and salaries, and budget information. Residents interested in such information must contact Assistant Superintendent for Business, Meredith Brosnan, Records Access Officer.

.....over.....

I. Call to Order

In compliance with New York State Law, you are advised to take note of the location of the nearest exit. In the event of a fire, or other emergency that requires evacuation from the building, use the nearest available exit.

Please obey all instructions in a prompt and orderly manner.

Also be advised that tape recorders may be in use, by members of the public and the press, during all or portions of this meeting.

- II. Determination of Quorum
- III. Pledge of Allegiance
- IV. Approval of unofficial minutes: December 17, 2013 & January 21, 2014
- V. Communications
- VI. Report of the Superintendent
- VII. Report of Standing Committees
- VIII. High School Report
- IX. Report of the Attorney
- X. Old Business
- XI. New Business
- XII. Recognition of Visitors

It is expected that visitors wishing to address the Board concerning items on the agenda will be heard when the pertinent item is being considered and before action is taken. Visitors wishing to address the Board concerning items, which do not appear on the agenda, will normally be invited to speak at the conclusion of regular business.

If you wish to address the Board, please fill out the following form and give it to the district clerk prior to the beginning of the meeting:

SUBJECT _____

GROUP _____

DISTRICT RESIDENT Yes No DISTRICT PERSONNEL Yes No

PRINT/SIGNATURE _____

Note: Board Policy 1230 Public Participation at Board Meetings states in part that "Presentations should be as brief as possible. No speaker will be permitted to speak for longer than three minutes."

VI. Report of the Superintendent of Schools
Dr. Adrienne Robb-Fund

1. Resignation of a Classroom Aide

To accept the resignation of Dana Lyons as a Classroom Aide at Howell Road School effective September 4, 2013.

2. Employment of a Classroom Aide

To employ Deanna Gisonda as a Classroom Aide assigned to Howell Road School on Step 1 (\$16,498) effective February 3, 2014 and unless sooner terminated.

3. Substitute Noon Hour/Classroom Aides

To add Jean Lopez and Ruth Blinn as substitute Noon Hour/Classroom Aides.

4. Bus Monitor

To employ Ruth Blinn as a Bus Monitor at \$10.50 per hour effective January 28, 2014 and unless sooner terminated.

VII. Committee Reports

A. EDUCATION [F. Chiachiere, T. Pomerantz]

1. Honor Students in the All County Music Festival and the Long Island Strings Festival

2. Education Report:

- a. Update on Common Core Learning Standards Implementation – Adrienne Robb-Fund, Caroline Schozer
- b. Update on Energy Performance Contract – Meredith Brosnan

3. Salary Gates

To approve the recommendation of the Superintendent for gate increases effective February 1, 2014 according to the Board/VSTA contract:

<u>Step 9 to Step 10</u>	<u>Step 14 to Step 15</u>	<u>Step 19 to Step 20</u>
Maryellen Kefalogiannis (D) eff. 3/16/14	Janet Minuto (Wi) Maria Teh-Bradley (H)	Karen Martorana (H) eff. 5/16/14 Alba Verambeck (H)

4. Credit for Advanced Study

To approve the credit for advanced study for the following in accordance with the VSTA/Board Agreement:

Andrea DiMango (D)	Step 2 MA to 2MA+15
Jennifer Navarra (Wh)	Step 5MA+45 to Step 6MA+60
Melissa O'Geary (Wi)	Step 1BA+30 to Step 1 MA
Alison Sannella (D)	Step 23MA+45 to Step 23MA+60
Melanie Van Eron (Wi)	Step 8MA+15 to 8MA+30

5. Establish the Salary for the Superintendent of Valley Stream UFSD Thirteen

To establish the salary for Adrienne Robb-Fund, Superintendent of Valley Stream UFSD Thirteen for the 2013-2014 school year at \$198,900.

6. Substitute Teacher List

To approve the updated Substitute Teacher List for the 2013-2014 school year.

7. APPR Plan for Teachers

To approve the Annual Professional Performance Plan for Teachers for the 2013-2014 school year.

8. APPR Plan for Principals

To approve the Annual Professional Performance Plan for Principals for the 2013-2014 school year.

B. BUSINESS COMMITTEE [J. DiSibio, D. Evans]

1. Treasurer's Reports

To approve the Treasurer's Reports for the months ending November 30, 2013 and December 31, 2013.

2. Board Run Delivery

To appoint Tracey Williams to deliver the Board Run at \$20 per trip, plus mileage at the established district rate, effective January 10, 2014.

3. Contract with Randstad

To approve the contract between Randstad and Valley Stream UFSD Thirteen Board of Education effective July 1, 2013.

4. Appointment of Medical Inspector

BE IT HEREBY RESOLVED that Dr. William H. Kaplan be appointed to serve as a medical inspector for the Board of Education of the Valley Stream UFSD Thirteen pursuant to Education Law Section 913; and

BE IT FURTHER RESOLVED that pursuant to Section 913 of the Education Law, the individual referred to in the confidential attachment 1 is directed to report for a medical examination in order to determine the capacity of such person to perform his/her duties as an employee of the Valley Stream UFSD Thirteen, the said medical examination to be before Dr. Kaplan at his office located at 29 Barstow Road, Suite 104, Great Neck, New York on Wednesday, January 29, 2014, and at such other times as shall be deemed necessary to complete said evaluation; and

IT IS HEREBY FURTHER RESOLVED that said individual is directed to produce at said medical examination any and all medical records related to the present state of his/her health.

5. Transportation Contract

To approve the following unanticipated transportation contract for a new student from the Southwest Quadrant Bid awarded on June 7, 2013:

First Student

Carman Road	1 student	\$1,298.00 p/p/mo.
	Matron	\$2,100 p/matron/mo.

6. Affordable Care Act: Look-Back Measurement Method

WHEREAS, in 2010, the Affordable Care Act (“ACA”) added a new Section 4980H to the federal Internal Revenue Code (“IRC”) requiring employers with at least 50 full-time employees and/or full-time equivalent employees (“FTEs”) to either pay a penalty or offer affordable health care coverage that provides minimum essential coverage and minimum value;

WHEREAS, the enforcement of Section 4980H has been delayed until January 1, 2015;

WHEREAS, proposed federal regulations (78 FR 218-01) allow employers to use an optional safe harbor method known as the “Look-Back Measurement Method” to determine whether an employee with variable hours is to be treated as a full-time employee for purposes of determining liability under Section 4980H;

WHEREAS, in order to apply the “Look-Back Measurement Method” as a safe harbor option, the employer must designate the standard measurement periods and corresponding stability periods that will be used;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education (“Board”) of the Valley Stream Thirteen UFSD District (“District”), upon the recommendations of the Superintendent of Schools, hereby designates the following standard measurement period and corresponding stability period for the following category of District employees:

Employee Category #1: [Hourly Compensated Employees]

<u>Standard Measurement Period:</u>	Start Date: (11/1/2013) -- End Date: (10/31/2014)
<u>Administrative Period:</u>	Start Date: (11/1/2014) -- End Date: (12/31/2014)
<u>Stability Period:</u>	Start Date: (1/1/2015) -- End Date: (12/31/2015)
<u>Initial Measurement Period Length:</u>	12 months beginning on the first day of the new month following the employee’s first day of work

BE IT FURTHER RESOLVED, that the Board authorizes and directs the Superintendent of Schools to take any and all necessary steps to implement the “Look-Back Measurement Method” and apply the above-listed periods in accordance with all applicable laws, District policies and relevant employment agreements.

7. Memorandum of Agreement with The Valley Stream Council of Elementary Associations

BE IT HEREBY RESOLVED THAT the Board of Education of the Valley Stream Union Free School District Thirteen approves the terms of the Memorandum of Agreement dated January 24, 2014 between the Board of Education and the Valley Stream UFSD Thirteen and the Valley Stream Council of Elementary Associations regarding the terms and conditions of employment for the District's administrators' unit employees;

BE IT FURTHER RESOLVED that the Board President is authorized to execute the resulting collective bargaining agreement on behalf of the Board.

8. Mileage Reimbursement Rate

To adopt the IRS mileage rate of \$.56 per mile effective January 1, 2014.

C. POLICY COMMITTEE [W. Stris, J. Greco Jacobs]

1. Policies for 1st Reading - Informational

- 0150 HIV/AIDS
- 0330 Evaluation of Professional Staff (NYSSBA 9420)
- 1100 Public Information Program
- 2210 Board Reorganization
- 2230 Board Appointed Officers
- 2230.1 Appointed Board Officers/Letters of Intent (NEW)
- 2310 Regular Meetings
- 2510 New Board Member Orientation
- 3220 Administrative Council, Cabinets, Committees
- 3240 Line and Staff Relations
- 4315.1 AIDS Instruction
- 4513-R Regulation - Library Materials and Selection
- 4710 Grading System
- 5100 Attendance Policy

2. Policies for 2nd Reading & Adoption

To adopt the following policies after a 2nd Reading:

- 1710 Relations with Education Research Agencies
- 1741 Home Instruction

D. COMMITTEE OF THE WHOLE [Vice President D. Evans]

1. Committee on Special Education Reviews

To ratify and adopt the Committee on Special Education Reviews dated 12/10, 12/17, 12/18, 12/20, and 1/10, 1/14, and 1/16/14.

2. Committee on Pre-school Special Education Review

To ratify and adopt the Committee on Pre-school Education Review dated 12/19/13.

3. Donations

To approve the following donations:

- a. Comp4Kids - 100 laptop computers with an approximate value of \$10,000
- b. Box Tops for Education for James A. Dever School \$224.40

4. Donations: Grants

To approve the following grant donations:

- a. Grant awarded to Roxanne MacDonald, James A. Dever School, from NEFCU for her proposal entitled, "Guys Read" in the amount of \$250
- b. Grant awarded to Lisa Smaldon, Wheeler Avenue School, from NEFCU for her proposal entitled "Do Something Club" in the amount of \$250

- VIII. High School Report**
Joseph DiSibio
- IX. Report of the Attorney**
Florence Frazer
- X. Old Business**
- XI. New Business**
- XII. Visitors**
- XIII. Adjourn**