

SPECIAL MEETINGS

In an effort to anticipate and respond to special circumstances which may arise during district operations, any member of the Board of Education may request a special and/or emergency meeting of the Board. Notice of such meetings will be given at least 24 hours before the date of the meeting to every Board member. Service of notice by mail is sufficient. If less than a week in advance, public notice of the meeting will be given to the extent practicable.

In an emergency, if all Board members are present at a special meeting, the 24 hour notice may be waived by unanimous action. At special meetings the regular rules of procedure apply, including the requirement that minutes be kept. A statement regarding the time of notice and signature of such forms shall be entered in the minutes.

Although the special meeting is ordinarily held to consider a single item of business, by consent of the Board members present, other items of business may be called on the agenda for that meeting. Care should be taken, however, to see that the special Board Meeting does not usurp the place of the regular meetings (see Policy 2310).

Ref: Education Law §§1606; 1708; 2504; 2563
Open Meetings Law, Public Officers Law §§100 et seq.

1st Reading November 20, 2000

2nd Reading & Adoption December 20, 2000