

INTERNET ACCEPTABLE USE AND SAFETY  
Employee Agreement

Employee Name \_\_\_\_\_

Title \_\_\_\_\_

School/Office \_\_\_\_\_

I have read and understand the District’s “Internet Acceptable Use” and “Internet Safety” policies and regulations, and I agree to abide by their provisions. The District has taken precautions to restrict access to prohibited materials, but it is my responsibility not to initiate access to such material.

I understand that I have no right to privacy or confidentiality when I use the District’s computer network and equipment. I consent to district staff monitoring my electronic correspondence and records of Internet activity for network management, compliance and/or records retention purposes.

I understand that my e-mail and other electronically stored information may be subject to records retention requirements and/or disclosure, in accordance with applicable laws or as part of discovery proceedings in legal actions.

I further understand that any violation of the provisions of the District’s policy or regulations may result in disciplinary action as the District deems appropriate.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_