

## **FIELD TRIPS AND EXCURSIONS**

The Board of Education recognizes the desirability of providing off-campus experiences which will enhance the educational program of the school system. The Superintendent of Schools will determine the frequency and content of class field trips. Each student must secure the permission of his/her parent or guardian before participating in such activity.

Factors relevant in consideration of approval of such field trips may include the relationship to the curriculum, the distance of the trip, availability of transportation, the cost involved, weather conditions, and full utilization of transportation. In order to make necessary transportation arrangements, all requests for field trips must be submitted to the appropriate Building Principal at least two weeks prior to the trip date, unless unusual circumstances warrant a shorter notification period.

1<sup>st</sup> Reading September 24, 2002

2<sup>nd</sup> Reading & Adoption October 22, 2002