

Regular meeting of the Board of Education of Valley Stream Union Free School District Thirteen held in the Board Room of the James A. Dever School, Tuesday, December 20, 2016.

BOARD MEMBERS PRESENT

Trustee Chiachiere*
Trustee Douglas
Trustee Pandit
Trustee Pomerantz
Trustee Stris
Trustee Vicente

BOARD MEMBERS ABSENT

Trustee Farrell

OTHERS PRESENT

Superintendent Evelyn
Asst. Supt. for Sp. Services Sells-Asch
Asst. Supt. for Bus. & HR Antoine
Asst. Supt. for Curr. LaRocca
Dir. of Tech. Farsaci
School District Attorney Sheahan
Attorney Assistant
District Clerk Rosamilia

Approximately 4 Visitors

Convening

The meeting was convened at 7:15 p.m. by President Stris.

CONVENING

Quorum

Five members being present, a quorum was determined.

QUORUM

Executive Session

The Board immediately moved into Executive Session on a motion made by Trustee Pomerantz, seconded by Trustee Vicente and carried unanimously to discuss the personnel of a particular person, administrative negotiations, and legal matters. The Superintendent, Assistant Superintendent for Business & HR, School District Attorney and Attorney Assistant were invited to attend.

EXECUTIVE SESSION

Reconvening

The meeting was reconvened at 8:00 p.m. by President Stris.

RECONVENING

Pledge of Allegiance

Welcome

*Trustee Chiachiere arrived at 8:00

Quorum

Six members being present, a quorum was determined.

QUORUM

Correspondence

Correspondence was received from Cayuga Centers thanking the Board for their donation in memory of Kelly Hart Evelyn Riddell.

CORRESPONDENCE

Report of the Superintendent of Schools

Superintendent Evelyn spoke about the Best Practices in Teaching and Learning, the Instructional Coach Model. Asst. Superintendent LaRocca gave a report on Instructional Coaches supporting the framework for teaching and facilitating the learning process. Instructional Coach Salvatore gave a report on the English Language Arts program focusing on building capacity with Independent Reading, Putnam-Northern Westchester BOCES-Integrated Social Studies/ELA Curriculum, Marzano’s Nine Essential Instructional Strategies, Superkids Reading Program and Balanced Literacy. Instructional Coach DiMango gave a report on the Math in Focus program, problem-solving strategies, consistency in program implementation, and compiling and analyzing data to drive instruction. Instructional Coach O’Geary gave a report on building capacity with the SAMR Model – Substitution Augmentation Modification & Redefinition and the instruction integration using the chromebooks.

Committee Reports

EDUCATION [F. Chiachiere, S. Douglas]

Assistant Supertinent LaRocca presented the Education Committee 2016-2017 mid-year review as follows:

Education Committee 2016-2017 Mid-Year Review
Education Committee Members: Frank Chiachiere, Ph.D., Sean Douglas, Ph.D., Judith A. LaRocca

Education Committee Topics

<u>Meeting Date</u>	<u>Board Presentation Date</u>	<u>Topic</u>	<u>Status</u>
September 20 th	September 28 th	VS 13 Math Program	Presented
October 18 th	October 25 th	Review of School Data	Presented
November 15 th	Planned: November 22 nd Actual: December 20th	Professional Development Plan: Best Practices in Teaching and Learning	Moved to December

December 14 th	Planned: December 20 th Actual: November 22 nd	Meeting Every Learners Needs, Inclusive Education Update	Presented by L. Sells Asch
January 17 th	January 24 th	Instructional Technology: 1:1 Initiative	
February 15 th	February 28 th	Social Emotional Learning – RULER program	
March 21 st	March 28 th	Balanced Literacy	
April 20 th	April 25 th	Community Partnerships (Crossroads Farm, STEM)	
May 16 th	May 23 rd	Results of Inclusive Education Initiative	

September Update

Math in Focus Presentation

- Review of NYS Standards for Mathematical Content, Fluency Requirements, and the Standards for Math Practice.
- Implementation of Math in Focus of the past two years, K-6.
- Review of the support for teachers, students, and parents.
- Components of the program.

October Update

School Data Presentation

- District percentage of students at proficiency (L3 and L4) for 3-6 ELA and 3-6 mathematics.
 - Nassau county (region) comparison
 - NYS comparison
- Grade 3-6 ELA
- Grade 3-6 Math
- Grade 4 Science
- 2014-2015 NWEA
 - ELA
 - Math
- 2015-2016 NWEA
 - ELA
 - Math
- Southwest Quadrant Comparison
- Opt-out Data
- Next Steps for Targeted Improvement
 - Continued implementation of Superkids in Grades K-2
 - Full implementation of Math in Focus program K-6
 - School Achievement Plans with smart goals using baseline assessment data
 - Scaffolded support for students including AIS reading and mathematics, English as a New Language, and Special Education Services
 - Teacher support through instructional coaches for ELA, mathematics, and technology

November Update

- Due to scheduling conflicts, the presentation on Professional Development will take place in December; Lisa Sells-Asch will present an update on Inclusive Education for November.
- Update on November 8th Professional Development Day.
 - K-6 classroom and special education teachers attended their choice of two different professional development sessions presented by teachers, instructional coaches, and administrators.
 - Special subject area teachers attended specialty conferences outside of the district related to their respective subject area.
 - Classroom aides attended training with Superintendent Evelyn and each received a copy of the book *The Paraprofessionals Handbook for Effective Support in Inclusive Classrooms* by Julie Causton-Theoharis
 - Clerical staff had a training session on Microsoft Office with Melissa O’Geary.
- Gifted and Talented - Discussion; also on Board Retreat agenda for November 19th.

Items of Note

- All three instructional coaches are working with teachers district-wide, in addition, they are exploring curriculum and instruction resources to support our inclusive education program and technology initiatives
- On December 8 from 6-8 pm, we are hosting a district-wide Math in Focus Parent Workshop
- Teachers in 3-6 have all had a Math in Focus initial program training, a full day of grade level training, and in December will have a coaching demonstration. Teachers are fully informed regarding the new CTLE registration and 100 hour professional development requirement
- The district Professional Development Plan is being revised to come into compliance regarding the new CTLE requirements
- District Administration received Lead Evaluator training by Candi McKay, of McKay Consulting, who is an expert in the Framework for Teaching
- The Curriculum and Instruction Committee is well into researching a new 3-6 ELA program; program presentations will take place in December and January

Employment of a School Nurse

To employ Barbara Berman as a Registered School Nurse for the District on Step 1 (\$43,637) effective January 3, 2016 (pending Civil Service clearance) and in accordance with the VSTA-RN/Board Contract in effect on the date of employment.

B. BERMAN EMPLOYED
REG. SCHOOL NURSE

Moved by Trustee Chiachiere, seconded by Trustee Douglas and carried unanimously.

Employment of a Media Aide

To employ Kimberly Latremore as the Media Aide assigned to James A. Dever School at \$16,745 in accordance with the VSTA-Teacher/Media Aide Contract in effect on the date of employment, effective December 21, 2016 pending civil service clearance.

K. LATREMORE EMPLOYED
AS MEDIA AIDE-JAMES A. DEVER
SCHOOL

Moved by Trustee Chiachiere, seconded by Trustee Pandit and carried unanimously.

Resignation of the Director of Technology

To accept the resignation of Dan Farsaci, Director of Technology, effective June 30, 2017.

D. FARSACI RESIGNATION
ACCEPTED

Moved by Trustee Chiachiere, seconded by Trustee Pandit and carried unanimously.

Resignation of a Classroom Aide

To accept the resignation of Kristina Badome, Classroom Aide at James A. Dever School effective December 12, 2016.

K. BADOME RESIGNATION
ACCEPTED

Moved by Trustee Chiachiere, seconded by Trustee Pomerantz and carried unanimously.

Resignation of a Classroom Aide

To accept the resignation of Elias Gaston, Classroom Aide at Willow Road School effective December 30, 2016

E. GASTON RESIGNATION
ACCEPTED

Moved by Trustee Chiachiere, seconded by Trustee Pomerantz and carried unanimously.

Employment of a Teaching Assistant

To employ Elias Gaston as a Teaching Assistant assigned to Willow Road School in accordance with the VSTA-TA contract in effect on the date of employment at \$28,147 effective January 2, 2017.

E. GASTON EMPLOYED
T/A – WILLOW ROAD SCHOOL

Moved by Trustee Chiachiere, seconded by Trustee Pomerantz and carried unanimously.

Substitute Teacher List

To approve the updated substitute teacher list for the 2016-2017 school year.

UPDATED SUB. TEACHER
LIST 2016-17 SY APPROVED

Moved by Trustee Chiachiere, seconded by Trustee Vicente and carried unanimously.

BUSINESS COMMITTEE [P. Farrell, V. Pandit]

Assistant Superintendent Antoine presented the Business Committee 2016-2017 mid-year review as follows:

The Business Committee met on the following dates: September 12, 2016, October 11, 2016, November 7, 2016, and December 9, 2016.

The following items were discussed:

<u>Policy #</u>	<u>Policy</u>	<u>Status</u>
6110	Budget Planning	Recommendation given to Policy Committee to update title for Assistant Superintendent for Business
7000	Facilities Development Goals	No changes
7100	Facilities Planning	No changes
8220	Building and Grounds Maintenance	Recommendation given to Policy Committee to update titles for Assistant Superintendent for Business and Buildings and Grounds Supervisor

The Committee has also started to look at the Key Control Testing and Cycle Reviews done by the Internal Auditors and the frequency of which they are done.

Recommendations may be made to have the auditors look at items that have not been reviewed recently.

The next meeting will be held January 9, 2017 to continue the review of the Internal Auditors Spreadsheet of Testing and Review.

The Committee also has plans to review the Job Descriptions and Functions of the Business Office.

Treasurer’s Report

To accept the Treasurer’s Report for the month ending November 30, 2016.

TREASURER’S REPORT
11/30/16 ACCEPTED

Moved by Trustee Pandit, seconded by Trustee Vicente and carried unanimously.

Mileage Reimbursement Rate

To adopt the IRS mileage rate of \$.535 per mile effective January 1, 2017.

\$.535 MILEAGE REIM.
RATE ADOPTED

Moved by Trustee Pandit, seconded by Trustee Douglas and carried unanimously.

Transportation Cross Contracts

To approve the following cross contracts with Valley Stream CHSD for the 2016-2017 school year:

TRANS. CROSS CONTRACTS
2016/17 SY APPROVED

Valley Stream CHSD Transportation

Kellenberg Memorial	1 student	\$142.48 per pupil per month
St. Anne's	1 student	\$221.00 per pupil per month
Waldorf School	2 students	\$321.82 per pupil per month

Moved by Trustee Pandit, seconded by Trustee Pomerantz and carried unanimously.

Employment –Clerk Typist

To employ Krystin Angelucci-Fox as a Clerk Typist assigned to the Wheeler Avenue School Main Office, effective December 21, 2016 (pending Civil Service clearance) on Step 1 (\$32,671) in accordance with the Board/VSTA-EOP Contract in effect on the date of employment.

K. ANGELUCCI-FOX EMPLOYED
CLERK TYPIST-WHEELER AVE.
SCHOOL

Moved by Trustee Pandit, seconded by Trustee Vicente and carried unanimously.

Hold Harmless Agreement – Village of Valley Stream

Resolved, that the Board of Education hereby approves the attached Hold Harmless Agreement Form between the District and the Village of Valley Stream and hereby authorizes the Board President to execute same.

HOLD HARMLESS AGREEMENT.-
VILLAGE. OF VS APPROVED

Moved by Trustee Pandit, seconded by Trustee Pomerantz and carried unanimously.

POLICY COMMITTEE

[T. Pomerantz, M. Vicente]

Assistant Superintendent Sells-Asch presented the Policy Committee 2016-2017 mid-year review as follows:

Policy Committee 2016-2017

<u>Policy</u>	<u>Policy Number</u>	<u>Status</u>	<u>Comments</u>
Duties of the Superintendent	3120	December 1 st reading	In progress
Purchasing	6700/6700R	November 2 nd reading	Adopted
Student Attendance	5100	November 2 nd reading	Adopted
Homeless Children	5151/5151R	December 1 st reading	In progress
Dissemination of Materials through the Schools	1145/1145R		Regulation to be developed
Parental Involvement	1900		In progress
Investments	6240		Reviewed
Code of Conduct	5300		In progress
New Board Member Orientation	2510	December 1 st reading	In progress
Minutes	2360	December 1 st reading	In progress
Public Use of School Facilities	1500		Under review
Capital Project Change Orders	6150.1	September 2 nd reading	Adopted
Construction Project Records and Report	7335	September 2 nd reading	Adopted
Organizational Chart	3230 E		To be updated

Policies for 1st Reading

- 2360 Minutes
- 2510 New Board Member Orientation
- 3120 Duties of the Superintendent
- 5151 Homeless Children and 5151-R Homeless Children Regulations

POLICIES FOR FIRST
READING

COMMITTEE OF THE WHOLE

[Vice President V. Pandit]

Committee on Special Education Reviews

To ratify and adopt the Committee on Special Education Reviews dated 11/9, 11/16, 11/17, 11/18, 11/28, 11/28D, 12/2, 12/5, 12/8, 12/12, 12/14/2016.

CSE REVIEWS ADOPTED

Moved by Trustee Pandit, seconded by Trustee Pomerantz and carried unanimously.

Committee on Pre-school Special Education Review

CPSE REVIEWS ADOPTED

To ratify and adopt the Committee on Pre-school Special Education Review dated 11/18, 12/6/2016.

Moved by Trustee Pandit, seconded by Trustee Vicente and carried unanimously.

Per Diem Chairperson - Committee on Special Education (CSE)

I. COHEN APPOINTED
PER DIEM CSE CHAIR.

To appoint Ivy Cohen as the per diem CSE Chairperson effective January 3, 2016 through June 30, 2017 at \$700 per day, not to exceed 30 days or \$21,000 (per the Special Education grant), and authorize the Board President to sign said contract.

Moved by Trustee Pandit, seconded by Trustee Vicente and carried unanimously.

Report of the Attorney

John Sheahan reported on a case regarding an employment matter involving the transfer provision in Civil Service Section 70(2).

High School Report

Trustee Chiachiere reported that Memorial JHS received a 2016 Inviting School Award, presented by the International Alliance for Invitational Education. IAIE Executive Director Joan Fretz visited the school to provide a commemorative plaque and banner to Principal Bret Strauss and all of Memorial’s dedicated administrators and faculty members.

Old Business

Trustee Chiachiere reported that the business committee will update policies 6110, 7000, 7100 and 8230, as well as the functions of the business office.

Visitors

Karim Mozawalla appealed to the Board to take into consideration to include the holiday EID on the school calendar.

Executive Session

EXECUTIVE SESSION

On a motion made by Trustee Pomerantz, seconded by Trustee Pandit and carried unanimously, the Board moved into Executive Session at 9:00 p.m. to discuss the personnel of a particular person, administrative negotiations, and legal matters. The Superintendent, Assistant Superintendent for Business & HR, School District Attorney and Attorney Assistant were invited to attend.

Reconvening

RECONVENED

The meeting was reconvened at 10:05 p.m. by President Stris.

Adjournment

ADJOURNMENT

On a motion made by Trustee Pomerantz, seconded by Trustee Pandit and carried unanimously, the meeting was adjourned at 10:05 p.m.

Respectfully submitted,

MaryAnn Rosamilia

MaryAnn Rosamilia
District Clerk