



Valley Stream UFSD Thirteen

585 North Corona Avenue • Valley Stream, New York 11580 • (516) 568-6110
www.valleystream13.com

Constance D. Evelyn, Ed.D.
Superintendent of Schools

Gerard Antoine
Assistant Superintendent
for Business and Human Resources

January, 2018

TRANSPORTATION REQUEST for 2018-2019 SCHOOL YEAR

Dear Parent/Guardian:

Valley Stream UFSD Thirteen provides private or parochial school transportation for students in grades K - 6 * who meet our district's transportation policy guidelines.

Please complete the attached application to request transportation for your child(ren) for the 2018-2019 school year. Proof of residency must be provided **each** year. In addition, proof of birth date (birth certificate, passport, etc.) is required for ALL first time applicants.

To qualify for transportation, in addition to meeting the district's policy guidelines, an application **must** be on file for the specific school your child(ren) will ultimately be attending. Therefore, **it is strongly suggested that you file applications for more than one school if you have not yet decided on one.** You may submit up to three applications per family.

Please make sure to include an email address on your application to receive confirmation of receipt and to be added to our email distribution list.

Applications must be hand-delivered to our Business office or postmarked **no later than Monday, April 2, 2018.** No applications will be accepted after that date. Our office is open from 8:00 A.M. to 4:00 P.M., Monday through Friday. We accept no responsibility for lost/misdirected mail, or for failed faxes or other electronic communications. Please call our office at 516-568-6110 to confirm receipt of your application if you do not hear from us before the deadline.

* IMPORTANT: For students entering grade 7 or higher, a separate application must be submitted through the Valley Stream Central High School District. Please visit their website at <http://www.vschs.org> for application/more information.

Sincerely,

Gerard Antoine
Assistant Superintendent for
Business and Human Resources

**APPLICATION MUST BE HAND-DELIVERED TO VALLEY STREAM UFSD 13 BUSINESS OFFICE
OR POSTMARKED NO LATER THAN MONDAY, APRIL 2, 2018.**

VALLEY STREAM UFSD 13 BUSINESS OFFICE
ATTN: TRANSPORTATION
585 NORTH CORONA AVENUE
VALLEY STREAM, NY 11580-2099
Tel: 516-568-6110 / Fax: 516-568-6115



I request transportation for the following student(s) for the **2018-2019 school year:**

FULL LEGAL NAME OF STUDENT	BIRTH DATE (mm/dd/yyyy)	GRADE AS OF SEPTEMBER, 2018

*E-mail address _____

* Required for receipt confirmation

Name of school
student will be attending _____

School address _____

Principal's name _____ School telephone _____ School session hours _____
Upon enrollment, please provide school calendar or list showing exceptions to regular school days / hours

**THREE (3) documents verifying
PROOF OF RESIDENCY**
must be included with this application.
**ONE of these documents must be a
mortgage statement, a signed, notarized
lease, or a tax receipt.**

Other proof of residency can be:
utility bill, cable bill, telephone bill
(no cell phone bill), bank/credit card
statement, driver's license with insurance
card, etc., with name of parent/guardian
and address printed on the document.

**PROOF OF BIRTH DATE (Birth Certificate,
Passport, etc.) is required for
ALL first-time applicants.**

I understand that the information contained in this application is true and is subject to verification by the District, and that any false statements could subject me to the denial of transportation services, and/or related charges incurred by the District.

Signature of Parent/Guardian _____ Date _____

Home Address _____

City, State, Zip _____

Home Telephone _____

Cell / Other Phone _____