



# Valley Stream UFSD Thirteen

585 North Corona Avenue • Valley Stream, New York 11580 • (516) 568-6110  
www.valleystream13.com

*Constance D. Evelyn, Ed.D.*  
Superintendent of Schools

*Gerard Antoine*  
Assistant Superintendent  
for Business and Human Resources

January, 2018

## **TRANSPORTATION REQUEST for 2018-2019 SCHOOL YEAR**

Dear Parent/Guardian:

Valley Stream UFSD Thirteen provides private or parochial school transportation for students in grades K - 6 \* who meet our district's transportation policy guidelines.

Please complete the attached application to request transportation for your child(ren) for the 2018-2019 school year. Proof of residency must be provided **each** year. In addition, proof of birth date (birth certificate, passport, etc.) is required for ALL first time applicants.

To qualify for transportation, in addition to meeting the district's policy guidelines, an application **must** be on file for the specific school your child(ren) will ultimately be attending. Therefore, **it is strongly suggested that you file applications for more than one school if you have not yet decided on one.** You may submit up to three applications per family.

Please make sure to include an email address on your application to receive confirmation of receipt and to be added to our email distribution list.

Applications must be hand-delivered to our Business office or postmarked **no later than Monday, April 2, 2018.** No applications will be accepted after that date. Our office is open from 8:00 A.M. to 4:00 P.M., Monday through Friday. We accept no responsibility for lost/misdirected mail, or for failed faxes or other electronic communications. Please call our office at 516-568-6110 to confirm receipt of your application if you do not hear from us before the deadline.

\* IMPORTANT: For students entering grade 7 or higher, a separate application must be submitted through the Valley Stream Central High School District. Please visit their website at <http://www.vschs.org> for application/more information.

Sincerely,

Gerard Antoine  
Assistant Superintendent for  
Business and Human Resources

**APPLICATION MUST BE HAND-DELIVERED TO VALLEY STREAM UFSD 13 BUSINESS OFFICE  
OR POSTMARKED NO LATER THAN MONDAY, APRIL 2, 2018.**

VALLEY STREAM UFSD 13 BUSINESS OFFICE  
ATTN: TRANSPORTATION  
585 NORTH CORONA AVENUE  
VALLEY STREAM, NY 11580-2099  
Tel: 516-568-6110 / Fax: 516-568-6115



I request transportation for the following student(s) for the **2018-2019 school year:**

FULL LEGAL NAME OF STUDENT	BIRTH DATE (mm/dd/yyyy)	GRADE AS OF SEPTEMBER, 2018

\*E-mail address \_\_\_\_\_

\* Required for receipt confirmation

Name of school  
student will be attending \_\_\_\_\_

School address \_\_\_\_\_

Principal's name \_\_\_\_\_ School telephone \_\_\_\_\_ School session hours \_\_\_\_\_  
*Upon enrollment, please provide school calendar or list showing exceptions to regular school days / hours*

**THREE (3) documents verifying PROOF OF RESIDENCY must be included with this application. ONE of these documents must be a mortgage statement, a signed, notarized lease, or a tax receipt.**

Other proof of residency can be: utility bill, cable bill, telephone bill (no cell phone bill), bank/credit card statement, driver's license with insurance card, etc., with name of parent/guardian and address printed on the document.

**PROOF OF BIRTH DATE (Birth Certificate, Passport, etc.) is required for ALL first-time applicants.**

I understand that the information contained in this application is true and is subject to verification by the District, and that any false statements could subject me to the denial of transportation services, and/or related charges incurred by the District.

\_\_\_\_\_  
Signature of Parent/Guardian Date

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Home Telephone

\_\_\_\_\_  
Cell / Other Phone