

PROMOTION OR RETENTION PROCEDURE

1. A child should experience continuous progress insofar as possible.
2. Children should be placed in the teaching-learning situation where they will receive the kind of instruction which will enable them to progress to the best of their abilities.
3. Some factors that should be considered in placing a child are: academic achievement, chronological age, cognitive ability, social and emotional adjustment, physical characteristics and individual progress.
4. In general, the retention of a child during the elementary school period is not considered desirable.
5. Promotion or non-promotion should be made on the basis of the placement that promises to serve best the welfare of the individual child after consideration of all factors.
6. A decision to retain shall be arrived at by consensus from a case conference approach involving the teacher, Building Principal, school psychologist, and parent/guardian. Factors to be considered include teacher recommendation; classroom achievement; standardized test scores; social and emotional development; results of the family conference; and, for identified students, recommendations by the Committee on Special Education. If a consensus cannot be reached, the decision of the Building Principal shall be final.

No student will be retained without an appropriate educational plan developed by the building principal, in conjunction with the school's Child Study Team, defining what will occur that is instructionally different for the student. Once the educational plan has been implemented, the student will be monitored regularly by the Child Study Team. The educational plan will be revised until the student demonstrates acceptable performance.

1st Reading September 24, 2002

2nd Reading & Adoption October 22, 2002