



VALLEY STREAM UFSD THIRTEEN

WILLOW ROAD SCHOOL

880 Catalpa Drive • Franklin Square, New York • 11010 • (516) 568-6640

www.valleystream13.com

Constance D. Evelyn
Superintendent

Rosalie Ambrosio
Principal



November 18, 2016

Dear Parent/Guardian,

Yesterday afternoon, we initiated a building wide lockdown drill, which is a component of emergency response plan. This was practice for our students and staff. We will continue to practice various emergency drills throughout the school year. If it had been an actual emergency, you would have been notified immediately. We will continue to practice evacuations drills; fire and lockdown, in the spring as mandated. Please do not hesitate to contact the school directly with any questions or concerns.

Sincerely,

Rosalie Ambrosio
Principal