



Community Safety Bulletin

Emergency Response and Preparedness

January 2020

As a school community, the safety of those in our care is of primary importance. We regularly conduct safety drills to ensure our students and staff members are prepared in the event of an emergency. These include fire drills as well as drills for responding to possible threats in or around our buildings; definitions of different school emergency types can be found on the back of this page. As part of our commitment to safety and security, the district is equipped with a visitor management system, interior and exterior cameras, and access controls limiting entry to staff members carrying an identification badge. When conducting safety drills, it is our goal to enact all the safety features we would utilize in a real emergency.

What to Expect

- ✓ No building entry access at doors. Door access will be turned off to allow only first responders in the building. You will know door access has been turned off because a small blue strobe above the doors will turn on, and a sign will be posted in the window that a drill is being conducted. Please do not try to enter the building.
- ✓ A message will be sent through the School Messenger one call system.

How to Help

- ✓ If you are in the building during a drill or a real emergency, please follow drill procedures with the rest of the school community.
- ✓ Leave doorways clear for first responders. If a drill or real emergency occurs at dismissal time, please step away from the doors or return to your car to await communication from the one call system.
- ✓ Please do not reach out to your child directly by texting or calling their cellular phone. Students will be following safety procedures and will not be able to respond.
- ✓ Please wait for the district to communicate updates. Phone calls to the school may delay emergency communication efforts.
- ✓ Accounting for all students and staff is essential during an emergency. Please do not attempt to pick up your child if classes are exiting the building during an emergency.



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Emergency Response Options

Building-Level Emergency Response Plans, which are confidential, address the following response actions as determined by the nature of the emergency.

Specific response actions include:

- **Evacuation** - conditions in the building are unsafe warranting relocation; the district will communicate with families as to where reunification will occur
- **Sheltering** - conditions warrant movement to a safe place in the building
 - **Shelter-In-Place** - can be related to weather, a nonspecific threat or a bomb threat
- **Hold-In-Place** - conditions warrant isolation of a specific area of the building, usually short-term
- **Lockout** - a threat exists outside the school building or in the vicinity
- **Lockdown** - the most serious situation for a school; a threat is in or around the building

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